



# HARVEST HOME FAIR (Sept 8-10, 2023)

Friday 5-11 pm, Saturday 12-11 pm, Sunday 12-8 pm

## CONTRACT FOR COMMERCIAL EXHIBIT

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the HARVEST HOME FAIR ASSOC., INC. (the "Association"), and \_\_\_\_\_ (the "Exhibitor"), for the renting of space by the Association to the Exhibitor for exhibition purposes at the Annual Harvest Home Fair to be held Friday, Saturday and Sunday in September following Labor Day. Payment for the booth(s) and space shall be due on or before **August 15<sup>th</sup>** (no exceptions!). The **Early Bird** discount is due on or before **June 15<sup>th</sup>**. In the event payment is not received prior to due date, the above booth(s) and space may be rented to another exhibitor without notice and the Fair Association shall be released from any and all claims, demands and liabilities hereunder. If the Fair is canceled due to COVID-19 related government mandates, any payments will be refunded to the vendor.

**No refunds given due to weather.**

### The Exhibitor Agrees to Rent:

#### Standard Weekend:

_____ Booths (10 x 9)	@ \$420.00	*June 15 <sup>th</sup>	\$ _____
_____ Booths (10 x 9)	@ \$475.00	August 15th	\$ _____
<b>FIRST TIME VENDORS</b>	<b>@ \$425.00</b>		\$ _____

#### Standard Weekend (501 (C)(3) Non-Profit):

_____ Booths (10 x 9)	@ \$300.00	*June 15th	\$ _____
_____ Booths (10 x 9)	@ \$330.00	August 15th	\$ _____

#### Standard Food Vendors:

_____ Food Space Rental	@ \$565.00	*June 15th	\$ _____
_____ Food Space Rental	@ \$630.00	August 15th	\$ _____
_____ Food Space <b>Customized</b>	@ _____	*EBD available	\$ _____

#### Booth Sharing: (1 or 2-day rental limited availability)

_____ Booths (10 x 9)	Fri. @ \$115.00	*June 15 <sup>th</sup>	\$ _____
_____ Booths (10 x 9)	Sat. @ \$220.00		\$ _____
	Sun. @ \$140.00		\$ _____
	\$135/240/160	August 15th	

**\*Early Bird Discount-signed contract with payment by June 15<sup>th</sup>!**

**TOTAL** \$ \_\_\_\_\_

### BOOTH EQUIPMENT

Booths shall be approximately 10 feet by 10 feet and constructed of metal poles; canvas roof; shall have electrical power and light connections, including 2 electric lights.

### FUSED OUTLETS

In accordance with the terms of this Contract, no charge shall be made for the installation of 1 fused outlet and 2 electrical sockets and lights. If additional outlets or lights are requested, the Association shall be given notice thereof at least 21 days prior to the Friday of the Fair.



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**POLICE PROTECTION** The Association shall provide police protection for the entire premises of the park deemed necessary. Exhibitors are cautioned to remove merchandise from the Fair prior to the Monday after the Fair or to make their own special arrangements for continued protection.

**AGREEMENT DETAILS-All exhibits must be in place no later than 5pm on the Friday of the Fair. Single Day Exhibitors must be in place by the opening of the Fair that day.**

Exhibitor hereby agrees to erect or furnish an exhibit that will be in keeping with the quality of the educational display and which will be representative of Exhibitor's particular industry.

The Fair Association reserves the right to refuse to display an exhibit which in the sole opinion of the Association does not conform to the terms of this agreement; or which does not coincide with the cultural objective of the Fair.

In addition to the foregoing, Exhibitor hereby agrees as follows:

1. The Exhibitor representatives and attendants **MUST CONFINE ANY SELLING, DEMONSTRATING ACTIVITIES OR OTHER ACTIVITIES TO THE SPACE OR BOOTH SPECIFIED IN THIS AGREEMENT.**
2. No free food or merchandise may be distributed without the prior consent of the Association.
3. No loudspeakers shall be permitted to be used by Exhibitor or its agents and representatives.
4. Equipment and supplies placed on display shall be placed at the sole risk of the Exhibitor, and neither the Association, the Kiwanis Club of Cheviot-Westwood, the members and officers of each, nor the City of Cheviot, shall be held liable for any loss or damage whatsoever which may occur to the Exhibitor, its agents and representatives, from any cause, including, but not limited to, injury which may be sustained by Exhibitor or its agents and employees, and loss or damage to personal property.
5. All merchandise sold from the booth or space shall be pre-approved by the Fair Association.
6. Exhibitors shall not be permitted to park any vehicles on the Fair premises during the hours of the Fair. Vehicles may be allowed on site for load / unload during designated set-up / tear down times, before and after the Fair. Parking will be provided for Vendors. On-site parking is limited, each vendor will be given (1) parking pass per booth.
7. **Weekend Exhibitors** will be provided with **(15) Booth complimentary gate passes (\$75 value)** to the Fair premises during the hours of the Fair. **(5 or 10) Booth complimentary gate passes (value \$25-\$50)** will be provided to **booth sharing Exhibitors**. These passes are surrendered when used. Additional gate passes shall be provided by the Association to the Exhibitor at the reduced cost of **\$3.00** per pass.
8. Political candidates and organizations must have counters in the front of their booths and must remain behind said counters.



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## AGREEMENT

Harvest Home Fair Association Inc.  
C/O Stefanie (513) 258-3652  
HarvestHomeFair.booths@gmail.com  
Commercial Booths Only

\_\_\_\_\_  
Authorized Harvest Home Fair Signature

Mail payment to:

**Stefanie Hawk**  
3616 Herbert Ave  
Cincinnati, OH 45211



\_\_\_\_\_  
Exhibitor/Vendor (New – yes or no)

\_\_\_\_\_  
Referred by: (New Exhibitors Only)

\_\_\_\_\_  
Exhibitor/Vendor Address

\_\_\_\_\_  
Exhibitor/Vendor Phone (including area code)

\_\_\_\_\_  
Exhibitor/Vendor Email Address

\_\_\_\_\_  
Exhibitor/Fair Weekend Contact (Name)

\_\_\_\_\_  
Exhibitor/Fair Weekend Mobile Phone

\_\_\_\_\_  
*Authorized Exhibitor/Vendor Signature*

*Please make checks payable to: HARVEST HOME FAIR ASSOCIATION, INC.*